

THE DUBLIN SOLICITORS BAR ASSOCIATION CONTINUING PROFESSIONAL DEVELOPMENT PROGRAMME PRESENTS

## **LEGAL PRACTICE MANAGEMENT & COMPLIANCE CONFERENCE - 6 HOURS MANDATORY CPD**

**9<sup>th</sup> DECEMBER 2025**

**9.30am-5.30pm**

**Radisson Blu Royal Hotel  
Golden Lane, Dublin 8.**

**Seven steps to opening a file - Start compliant: Stay compliant** - Susan Martin

**Complex AML's: Beyond the Bank Statement**

- Ciara McQuillan

**Cyber Crime: How not to be victim!** - Rory O'Neill

**Terms and Conditions: Tips and Traps**- Brendan Dillon

**Due Diligence – to acquire or be acquired: prepare your practice**- Sorcha Hayes

**Automatic Enrolment Retirement Savings Scheme** – Fiona Egan

**Succession, Essential Considerations**- Niall Cawley

**Panel Discussion: Q & A**

**Chaired by:** John P O'Malley

### **SPEAKERS**

**Susan Martin** Solicitor is a past-President of the DSBA, a Council Member of the Law Society of Ireland, and Rules of Court enthusiast. She has co-authored a number of legal textbooks. Susan is a doctoral candidate and recently submitted her doctoral thesis on the topic of solicitor regulations.

**Ciara McQuillan** is a qualified solicitor and AML executive in the newly established Anti-Money Laundering (AML) section of the Law Society. Prior to this role she worked in private practice, the Financial Regulation Section of the Law Society and in a civilian role within An Garda Siochana. With extensive expertise in all aspects of AML compliance, regulation, and policy, she supports legal professionals in navigating emerging regulatory challenges and industry best practices. Drawing on her legal background, Ciara is dedicated to strengthening the legal sector's AML standards and fostering a culture of compliance and integrity

**Rory O'Neill** is a Fellow Chartered Accountant and is the Financial Controller of the Compensation Fund of the Law Society. Prior to this Rory, spent 14 years as an investigating accountant, carrying out over 500 investigations and has been involved in a number of contentious matters before the High Court and Solicitors Disciplinary Tribunal. He has been consulted in relation to regulatory matters on state projects and is extensively involved in raising the profession's awareness of cybercrime and property fraud and the risk they pose to their practices

**Brendan Dillon** is Managing Partner of Dillon Solicitors, which set up practice in 1993. He has a particular interest in developments in the area of Practice Management. He has an extensive Family Law client base having advised clients in relation to separation and divorce matters for many years. He is an accredited Mediator and practices both as a Family Law and Civil and Commercial Mediator. He has also trained in the practice of Collaborative Law. Brendan is a member of the Law Society Family and Child Law Committee and Vice Chairman of the Family Lawyers Association. He is also a member of the Dublin Solicitors' Bar Association, The Family Lawyers Association and the Irish Commercial Mediators Institute. He is a former Chairman of the F.A.I. League of Ireland between 2002 and 2004.

**Sorcha Hayes** is the Head of Practice Regulation, Practice Closures and Regulatory Communications sections for the Regulations Department, Law Society of Ireland. These sections have responsibility for distressed practice closures, practicing certificates, professional indemnity insurance, practice commencements and cessations, certificates of good standing and attestation, Register of Orders, registered European lawyers, practice names, practice notepaper, historic complaints, guidance and ethics and regulatory communications. She also serves as Secretary of the Society's Professional Indemnity Insurance Committee.

**Fiona Egan**, Associate Legal Director, Ibec. is a graduate of Dublin City University having obtained a Bachelor of Business (BBS) specialising in corporate law before qualifying as a solicitor in 2007. Fiona advises members on both contentious and non-contentious employment law matters. Prior to joining the Employment Law Services team in Ibec, Fiona spent time both in private practice and in-house advising a wide range of employers across a number of sectors. Fiona has extensive experience in defending employers before the Workplace Relations Commission (WRC) and the Labour Court. Fiona is also an accredited Mediator, has specialised in the area of workplace mediation and applies a practical solutions-based approach to resolving workplace conflict

**Niall Cawley** is a sole principal practicing for over twenty nine years in Blackrock Co Dublin. He was Chair of the DSBA Practice Management Committee for four years, he is the most recent past President of the DSBA and was also a member of the Law Society Council as a DSBA nominee

#### **Chair**

**John P. O'Malley** Former President of the DSBA and former Law Society Council member and member of various law Society Regulatory Committees. Sole practitioner with 40 years experience of running a small practice

Seminar Day includes Tea /Coffee breaks and a Light Working Lunch .

To conclude this DSBA Conference Event there will be a **drinks reception** for all attendees **sponsored by Mangan and Company Solicitors**.

#### **Conference Information**

Date: 9<sup>th</sup> December 2025  
Time: 9.30pm to 5.30pm  
Location: **Radisson, Blu Royal Hotel. Golden Lane. Dublin 8**

**Fees:** € 400.00 Member. €345 Early Bird rate (based on booking and receipt of seminar fee by Dec 1<sup>st</sup> 2025)  
€ 515.00 Non-Member (includes DSBA membership for 2026)

**CPD:** **6hrs Mandatory In person hours to include 3 hours Professional Development and Solicitors Well Being, 2 hours client care and professional standards, and 1 hour accounting and anti-money laundering compliance**

**Conference Registration Form (Practice Management Conference)**

Please complete the registration form below and send this with your payment to:-  
**Anna Healy, Dublin Solicitors Bar Association, Unit 206, The Capel Building, Mary's Abbey, Dublin 7. Dx 200206 Capel Building**

Surname \_\_\_\_\_

First Name \_\_\_\_\_

Firm/Organisation \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_ Fax. \_\_\_\_\_

Year of Admission \_\_\_\_\_ DX \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Payment By Cheque, payable to **Dublin Solicitors Bar Association, Card, of EFT**  
**BIC (SWIFT) BOFIIE2D**  
**IBAN IE74 BOFI 900973 81308890**

[ ] Member  
[ ] Non-Member  
[ ] Trainee (in a member firm)

**CONFIRMATIONS**

Booking confirmations will be issued to all delegates by e-mail or fax prior to the seminar. Please present your booking confirmation at the seminar registration desk.

**CANCELLATIONS**

Cancellations must be received in writing. For cancellations received 5 working days or less prior to the event, the attendance fee is non refundable.

**DISCLAIMER**

It may be necessary, for reasons beyond the control of the conference organisers, to alter the content and timing of the program or the identity of the speakers.

**For Additional Information contact:-**  
**Anna Healy – Tel.: 01 6706089 – E-Mail: [anna@dsba.ie](mailto:anna@dsba.ie) – Web: [www.dsba.ie](http://www.dsba.ie)**