



**THE DUBLIN SOLICITORS BAR ASSOCIATION  
CONTINUING PROFESSIONAL DEVELOPMENT SEMINAR**

**PROPERTY COMMITTEE**

**STREAMLINING CONVEYANCING PROCESSES: COLLABORATING WITH TAILTE ÉIREANN,  
REVENUE, AND THE PROBATE OFFICE**

**18 June 2025**

**Radisson, Blu Royal Hotel,  
Golden Lane,  
Dublin 8.**

**2.00pm to 5.00pm**

The DSBA Property Committee are delighted to announce as part of its 2025 CPD programme an in person practical and informative seminar for property law practitioners with an emphasis on Public Bodies. **Anne Heenan the Dublin Probate Officer** will focus on the most common queries on probate applications and information on foreign domicile applications. This seminar will assist practitioners in their dealings with a number of public bodies, highlighting best practice and outlining the current requirements and procedures. **Emer Kilroy Case Manager in Tailte Éireann** will take us through First Registrations and her colleague **Jacqueline Gallagher Registration Manager** will discuss the 10 most common reasons for rejections of applications relating to registered lands. **Katie Clair Principal Officer in the Revenue Commissioners** will outline the key obligations in respect of LPT and VHT in 2025 and her colleague **Katie O’Riordan** will provide an update on residential property taxes to include LPT.

**Anne Heenan** is the Probate Officer at the Dublin Probate Office since 2023. She has spent her career in the Courts Service at a number of different offices including Carlow Combined Court Office and has previously served as Court Registrar in the Court of Appeal and Deputy Probate Officer.

**Emer Kilroy** qualified as a Solicitor in 1998 and worked for a time in London post qualification before returning to a general practice in Longford where she was a partner with responsibility for conveyancing, probate and local authority work. Since December 2019 Emer has been a Casework Manager in Tailte Éireann Legal Services Unit in Roscommon dealing primarily with First Registration applications both documentary (Forms 1 and 2) and non-documentary (Forms 5 and 6). Emer is also part of the recently established State Property Unit (First Registration) and is a tutor on the PPC Applied Land Law course in Blackhall Place.

**Jacqueline Gallagher** is a Registration Manager with Tailte Éireann, bringing over 23 years of experience within the organisation, having served through its evolution from the Land Registry to the Property Registration Authority and now Tailte Éireann. Jacqueline’s work has spanned registered land, mapping and non-mapping applications, as well as unregistered land. Currently, she holds responsibility for First Registration in Form 3, the Mapping Unit, and registered land applications. Jacqueline’s deep understanding of both operational and strategic aspects of registration ensures high standards of service and compliance within this critical public function.

**Katie Clair** is a Principal Officer in the Revenue Commissioners responsible for the administration of Local Property Tax and Vacant Homes Tax.

**Katie O’Riordan** is an Administrative officer in the Personal Division of the Revenue Commissioners and is part of the Local Property Tax team.

**Chair, Clodagh O’Hagan**, Partner, Mullany Walsh Maxwells LLP specialises in commercial and residential property acting for both landlords and tenants in commercial lease transactions. As a Trust and Estate Practitioner she also has practical experience and knowledge of probate, trusts and succession law. She is co-chair of the DSBA Property Committee.



## Conference Information

Date: 18 June 2025  
Time: 2.00 to 5.00pm  
Location: **Radisson, Blu Royal Hotel,  
Golden Lane,  
Dublin 8.**

**Registration: 1.30pm**

Fees: € 165.00 Member  
€ 280.00 Non-Member (to include membership 2025)

**CPD: 3 Hours Group Study**

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### Conference Registration Form (Property)

Please complete the registration form below and send this with your payment to:-

**Anna Healy, Dublin Solicitors Bar Association, Unit 206, The Capel Building, Mary's Abbey, Dublin 7. Dx 200206  
Capel Building**

Surname \_\_\_\_\_

First Name \_\_\_\_\_

Firm/Organisation \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax. \_\_\_\_\_

Year of Admission \_\_\_\_\_ DX \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Payment By Cheque, payable to **Dublin Solicitors Bar Association, Card, of EFT**  
**BIC (SWIFT) BOFIE2D**  
**IBAN IE74 BOFI 900973 81308890**

[ ] Member  
[ ] Non-Member  
[ ] Trainee (in a member firm)

#### CONFIRMATIONS

Booking confirmations will be issued to all delegates by e-mail or fax prior to the seminar. Please present your booking confirmation at the seminar registration desk.

#### CANCELLATIONS

Cancellations must be received in writing. For cancellations received 5 working days or less prior to the event, the attendance fee is non refundable.

#### DISCLAIMER

It may be necessary, for reasons beyond the control of the conference organisers, to alter the content and timing of the program or the identity of the speakers.

**For Additional Information contact:-**  
**Anna Healy – Tel.: 01 6706089 – E-Mail: [anna@dsba.ie](mailto:anna@dsba.ie) – Web: [www.dsba.ie](http://www.dsba.ie)**